Team: **S2-CB03-Group 5**

Date: **02/03/2021**

Minutes prepared by: **Maarten Hormes**

Time: **10:00 – 10:30**

Location: **Microsoft Teams**

Purpose of the meeting: **Project Plan review** – **URS review**

Attendance: **Everybody  (Alessandro Busacchi – Maarten Hormes – Luca Pulvirenti – Nikola Kličková)**

**Agenda**

Topic

* Show any progress in project plan.
* Design methods to use.
* How is the URS looking at this point?
* Some question to ask

Discussion

* Brice will not be there for the meeting with Matthijs.
* Project plan is looking better than before. Brice will check it before the weekend.
* Database workshop will be needed for implementation of week 3. UML will be addressed here as well
* Wireframes/mock-ups are important as well
* For URS find the level between to vague and to detailed.
* For use cases its good practice to use a template table (name, MSS, extensions).
* Double check with client what are must for the use cases (is a login needed?).
* Check mock-up/wireframes with client to see if he agrees with it.
* The URS is also only for the first 6 weeks. But we can set it up in a way we can use it when we continue after the 6 weeks.
* All requirements have the same format, even the won’t. Come up with all requirements and sort them by values.
* Rest of the week will be used to make the URS. First version will be send in by the end of the week. This allows us to improve the URS next week.
* Design can still be changed during the project. Waterfall method expects you to know everything before starting the project. This will not go like this in practice. We can adjust our plans when we receive new information.